

Shell Nigeria Exploration and Production Company Limited (SNEPCo)

Tender Opportunity: Provision of Supply Base Services in Lagos

Tender Ref: NG02003502

NipeX Ref: 1000000700

(1.0) INTRODUCTION

SNEPCo hereby announces to interested and prequalified companies on upcoming tendering opportunity (of the Provision of Supply Base Services in Lagos. The proposed contract is estimated to tentatively commence in Q4, 2016 and remain active for five (5) years duration with two (2) extension options of one (1) year each

(2.0) SCOPE OF WORK/SERVICE REQUIREMENTS

Offshore Assets (i.e. Production, Wells and Projects) require Logistics support from- the shore in terms of movement, storage and handling of cargo (i.e. materials, equipment, consumables, food, water, fuel, chemicals, waste, etc.). The Supply Base facility is aimed at driving improved marine fleet utilisation and unlocking faster vessel turnaround times which will positively improve Offshore Asset Performance.

The work scope includes provision of, but not necessarily limited to:

Storage and Handling of Cargo; Movement of Cargo; Waste Management and Disposal; Required infrastructure (i.e. warehouse, open yard, quayside, site office, workshops, mud plant/ bulk silos' (operated by Wells Service Provider); Receiving & Dispatching, inventory Management; Transport Planning & Execution; Customs Clearance; (International) Freight Forwarding; Supply Vessel Ops, scheduling, mooring; Stevedoring & Pilotage; Demand & Capacity planning to effectively respond to Assets needs and maximise pooling and cost sharing opportunities across all logistics assets and customer base.

Proposed Supply base in Lagos shall be fully built-up and operational with the following facilities and requirements:

Supply Base Operations

- Approved Free Trade Zone Status
- Capability receiving/discharging foreign flagged vessels
- Deepwater Access (i.e. >9meters) in place
- Adequate Power generation and supply
- Medical facility
- Main Water Supply or Bulk storage supply Availability
- Fire-fighting facilities
- Supply Base/Terminal operation
- Warehouse operations

- Receiving & dispatching
- Goods in:
- Regular receipt (yard)
- Regular receipts (warehouse)
- QA receipts
- Put Aways
- Goods Out
- Picks (hold)
- Picks (inventory)
- Containers/Cargo Carrying Units (CCU; stuffing)
- Offshore Returns
- De-stuffing Container/CCU
- Yard/terminal stevedoring services
- Transport execution
- Maintenance and repairs
- Carpentry Services
- Concrete beams & dunnage for pipes/collars, casing and/or tubular in storage yard
- Supply Chain Management
- Demand & Capacity Management to ensure required capacity ahead of the demand focused on optimizing costs, asset shoring and pooling for:
- Supply Base
- Warehouse
- Yard
- Quayside: Water Depth (i.e. minimum 9 meters); Length (i.e. minimum 200 meters); Weight bearing Capacity i.e. minimum 20 tonnes/m²)
- Hard standing
- Cranage up to 50 metric tonnes
- CCUs
- Workshop's
- Inventory management
- Materials Planning & Coordination
- Transport management

Marine Logistics

- Supply vessel management & Coordination
- Supply vessel operations/scheduling
- (un)securing/(un)sea fastening of Cargo including dunnage for safe stowage on-board vessels

Infrastructure & Equipment

- IT Management Systems, Tracking and Tracing System interfacing with Company materials management systems
- Facility ownership, management and maintenance
- Operating equipment ownership, management and maintenance
- CCU ownership, management and maintenance

- Material Handling Equipment with appropriate capacity including outreach for safe stowage/handling of all cargoes, e.g. lifting equipment/ materials, SPMTs, trailers, trucks, fork lifts, etc.
- Waste management including all applicable permits that will be required (e.g. DPR waste management permits, TDU/ incinerator facility permits, permit to operate a landfill – as applicable)
- Provide storage, infrastructure and facility to support 3rd party managed services at the supply base:
 - Tubular Management
 - Personnel transport
 - Tool farm
 - Subsea services
 - Inspection/control/testing
 - Electro/instrumentation services
 - Drilling equipment/services
 - Engineering & production services
 - Welding
 - Pipe freading/coating services
- Services will be drawn on a Call-off basis.

(3.0) MANDATORY REQUIREMENTS

To be eligible for this exercise, interested Tenderers are required to be prequalified in the Product/Service Category 3.08.12- Supply Base/Warehouse/Storage Services Cat A-D in the NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified suppliers in this category will receive a Technical & Commercial Invitation to Tender (ITT).

To determine if you are pre-qualified and to view the product/service category you are listed for, log on to www.nipex-ng.com and access the NJQS with your log in details, click on “Continue to Joint Qualification Scheme tool”, click on “check my supplier status” and then click “Supplier product group”.

If you are not listed in a product/service category you are registered with the Department of Petroleum Resources (DPR) to do business, contact the NipeX office at 30, Oyinkan Abayomi Street, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.

To initiate the NJQS prequalification process, access www.nipex-ng.com to download the application form, make necessary payments and contact the NipeX office for further action.

To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system.

(4.0) NIGERIAN CONTENT REQUIREMENTS

Tenderers are to note that they will be requested during the technical tender to give full details of their relevant strategy to ensure that they fully comply with the Nigerian Oil & Gas Industry Content Development (NOGICD) Act, 2010 as non-compliance will constitute a FATAL FLAW in all tender evaluations. In line with the above, Tenderers will be required to ensure that information on the following, among others, is included in their technical submission:

- (1) Demonstrate that the entity is a Nigerian indigenous Company with minimum of 51% Nigeria shareholding stipulated for a Nigerian Company.
- (2) Demonstrate that the entity is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies evidence or plans of physical operational presence and set-up in Nigeria.
- (3) International or multinational companies working through a Nigerian subsidiary must demonstrate that a minimum 50% of equipment and tools to be deployed for execution of work shall be owned by the Nigerian subsidiary by providing a list of equipment for this tender and indicating those that will be owned by the Nigerian subsidiary
- (4) Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms CO2 and C07
- (5) Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- (6) Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work, Also provide details of Nigerian Content focal point or manager.
- (7) State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop, attach post experience of such patronage.

- (8) Specific to this project, provide detailed plan for staff training and development on engineering, project management and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.
- (9) Location of in-country facilities (Storage, workshops, repair).
- (10) Contractor must be willing and able to provide evidence of maximization of use of Nigeria goods and services
- (11) Provide details on any other Nigerian Content initiative your company is involved in.
- (12) Provide evidence of Nigerian Content Equipment Certificate (NCEO from Nigerian Content Development & Monitoring Board (NCDMB) or evidence of the application of the certificates
- (13) All service companies are required to sign a MOA with any of the research clusters. The MOA shall indicate how the service company intends to use the relevant research clusters during project execution to the satisfaction of the Board.
- (14) Researchers that meet the technical requirements of the Board shall be notified on the Research Cluster they belong to: and they will be required to upload research proposals relevant to their cluster onto the NOGIC JQS portal (<http://www.nogicjqs.com>) on request.
- (15) For any position to be occupied by expatriate, submit verifiable evidence of Nigeria Content Exemption Certificate (NCEC) and expatriate quota approval by the NCDMB or NOGIC expatriate biometric system card approved by NCDMB.
- (16) For any position occupied by subcontractor or supplier, tenderer shall submit CAC form C02/C07 of the Subcontractor, a binding memorandum of agreement governed by Nigerian Law and stating the personnel to be supplied.
- (17) Free Trade Zone license and evidence of license and permits: (i.e. ministry of environment and its agencies) valid government authority license and permit for operating treatment plant, evidence of valid laboratory registration by relevant government authorities and evidence of valid government authority license and permit for operating dump site.

(5.0) CLOSING DATE:

Only tenderers who are registered with NJQS in the relevant Product/Service category 3.08.12 Supply Base/Warehouse/Storage Services Cat A-D as at **4th October, 2016**, being the advert closing date, shall be invited to submit Technical Bids.

(6.0) ADDITIONAL INFORMATION

- All cost incurred in preparing, registering and prequalifying for this and other product/service categories shall be borne solely by suppliers
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in the NJGS database.
- SNEPCo will communicate only with authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents
- This advertisement of 'Invitation to tender' shall nether be construed to be a commitment on the part of NNPC/ SNEPCo to award any form of contract to any company and/or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from NNPC/ SNEPCo and or any of its partners by virtue of such companies having been prequalified in NJQS.

NNPC/ SNEPCo reserves the right to take final decision on any of the documents received in the pre- qualification/ Technical package.

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Please visit NipeX portal at www.nipex.ng.com for this advert and other information and note that this tender will be processed through Nipex system